



# Nevada Division of Insurance

## Service Request: Fictitious Name Approval Bail

### Instructions for Filing

This form must be used by a licensee to request approval of a fictitious name pursuant to NRS 683A.301. Only one fictitious name is allowed per business location [NRS 683A.301(2)]. Once the form is complete, send the form along with all supporting documents to the Division first-class mail (attention: Producer Licensing). Illegible or incomplete forms will be rejected. Visit [doi.nv.gov/Licensing](http://doi.nv.gov/Licensing) for more information.

Licensee Name \_\_\_\_\_ FEIN (firms only) \_\_\_\_\_

Nevada License No. \_\_\_\_\_ National Producer No. (NPN) \_\_\_\_\_

The above-named licensee hereby requests approval of the following fictitious name to be used in the county or counties where the fictitious name has been registered. Include the business address (physical location) where the fictitious name will be operating.

Fictitious Name Requested \_\_\_\_\_

Business Address \_\_\_\_\_

- The certified copy of the certificate of registration or certificate of renewal of registration for each county where the fictitious name will be used is included with this request.
- If the fictitious name will be used in more than one county, supply a separate sheet listing the business address where the fictitious name will be operating in each county.
- If each business address has not been previously registered with the Division, file a Service Request: Additional Locations to ensure proper registration of your fictitious name.

### Attestation

I attest that I am the Nevada licensee or represent the Nevada licensed firm listed above as an officer, director, principal, or member, and that the information provided above is true and complete.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

### Suggestions to Expedite Fictitious Name Approval Process

To expedite the fictitious name approval process, check the Division's website to see if another firm already has the name or a similar name: <http://di.nv.gov/ins/f?p=licensing:search>.

Visit [www.doi.nv.gov/Licensing](http://www.doi.nv.gov/Licensing) for more information.

*Note: If a name does not appear in the search, this does not mean that the requested name will be approved. The fictitious name approval process is not automatic. Requests are considered on a case-by-case basis. Under Nevada law, the Commissioner may disapprove a name that is similar to a name already in use, misleads the public, or implies other services are offered that are not authorized by the license type, or if the licensee submits a request to use more than one fictitious name at a single business location. NRS 683A.301.2.*