



The following checklist pertains to a **MOTOR CLUB** who wishes to continue to operate in the State of Nevada.

1. Every motor club shall file with the Commissioner on or before March 1<sup>st</sup> of each year a report which summarizes its activities for the preceding calendar year. The report must be verified by at least two officers of the motor club. The report must include:
  - A. a financial statement for the motor club, including its balance sheet and receipts and disbursements for the preceding calendar year;
  - B. any material changes in the information given in the previous report;
  - C. the number of members enrolled in the year; and
  - D. the costs of all services provided for that year.
2. File on or before June 1 of each year a financial statement of the motor club certified by an independent public accountant
3. A motor club is not exempt from the provisions of NRS 679B.700
4. Fees
  - a) Annual Renewal (NRS 696A.150) \$500
  - b) Annual Statement Filing Fee (NRS 680B.010.3) \$25
  - c) Fund for Insurance Admin & Enforcement (NRS 680C.110.4(hh)(2)) \$1,300

The required filings are due on or before March 1<sup>st</sup>.

Submit the above required documents via the *Financial Filings Portal* on our website <https://doi.nv.gov/Insurers>

**An invoice e-mailed on or before February 1<sup>st</sup>, will be the only invoice that the Division will send out directly.** If you do not receive the invoice on the initial send out, you will be able to download it via the *Company Invoice Service* located on the Insurers tab of our website.

Please refer any questions to [finances@doi.nv.gov](mailto:finances@doi.nv.gov).