



The following checklist pertains to a **Foreign RISK RETENTION GROUP** who wishes to continue to operate in Nevada.

1. A written notice of intention to continue doing business in Nevada.
2. A copy of the Jurat Page signed by the principal officers - *if a hard copy of the annual statement is filed with the state of domicile and electronically submitted to the NAIC*
3. A financial statement (certified by an independent public accountant) that contains a statement of opinion on its reserves for loss and expenses of loss adjustment made by a member of the American Academy of Actuaries or another qualified specialist in reserves for loss is required - *if the RRG has not filed with the state of domicile and electronically submitted to the NAIC*
4. A copy of the most recent examination, certified by the Commissioner or other public officer conducting the examination - *if it has not been made public/available by the state of domicile Commissioner*
5. An address update via the *Company Address Change Service* on our website.
6. The Annual Statement Filing Fee in the amount of \$25.00 will be due on or before March 1st.

Pursuant to NRS 695E.160, 695E.210 and 695E.220, a foreign risk retention group shall file the above items annually, postmarked on or before March 1st.

File the above documents (if necessary) through the *Financial Filings Portal* on our website.

6. The following fees will be due on the Anniversary of the Registration of the Retention Group:
 - a) Annual Renewal (NRS 680B.010.31 (b)) \$250
 - b) Fund for Insurance Admin & Enforcement (NRS680C.110.4.y(2)) \$250

If you do not receive the invoice on the initial send out which will be 30 days prior to your anniversary date, you will be able to download it via the *Company Invoice Service* located on the Insurers tab of our website

Any renewal questions can be e-mailed to the Annual Renewals Desk at renewals@doi.nv.gov

Send payment to the Nevada Division of Insurance (address listed in header) via ACH or Check*

- ACH - MUST submit [ACH Deposit Form](#) to the accounting section via e-mail at ifn@doi.nv.gov . *Although it is not required to make a payment under \$10,000.00 via ACH or Wire Transfer, the Division encourages and recommends this payment method to streamline your renewal process.*
- Check - You must include on your check the Invoice ID# and the NAIC and/or License Number

***The Nevada Division of Insurance is required by Nevada State Law ([NRS 353.1467](#)) to receive all payments for amounts greater than \$10,000 by electronic transfer of money. Payments under \$10,000 can be made by means of paper check or electronic transfer of money.**