



Department of Business and Industry

Nevada Division of Insurance

1818 East College Parkway, Suite 103, Carson City, Nevada 89706 Phone: (775) 687-0700

Annual Renewal Checklist:

PREMIUM FINANCE COMPANY

The following checklist pertains to a **PREMIUM FINANCE COMPANY** who wishes to continue to operate in Nevada.

1. A financial statement for the preceding year which includes a balance sheet and an income statement. The income statement must identify the premium financed in Nevada during the reporting year.

2. Renewal fees as follows:

a. Annual Renewal (NRS686A.380.1 (b))	\$500
b. Fund for Insurance Admin & Enforcement (NRS680C.110.4 (q) (2))	\$1,300
c. Annual Statement Filing Fee (NRS 680B.010.3)	\$25

Pursuant to NRS 686A.380, a premium finance company shall renew its license and file the items above annually.

The required filings are due on or before March 1st.

Submit the above required documents via the *Financial Filings Portal* on our website <https://doi.nv.gov/Insurers>

An invoice e-mailed on or before February 1st, will be the only invoice that the Division will send out directly. If you do not receive the invoice on the initial send out, you will be able to download it via the *Company Invoice Service* located on the Insurers tab of our website.

Please refer any questions to finances@doi.nv.gov.