



The following checklist pertains to a **RISK PURCHASING GROUP** who wishes to continue to operate in Nevada.

1. A letter or **notice of anticipated operations** in Nevada.
2. An update of contact information via the *Company Address Change Service* on our website.
3. Application fees
  - a. Annual Renewal (NRS 680B.010.31(b)) \$100
  - b. Fund for Admin & Enforcement (NRS 680C.110.4(dd)(2)) \$250

Pursuant to NRS 695E.120 – 135, NRS 680B.010.36 – 37 and 680C.100 – 110, a risk purchasing group shall renew its license and file the items above. These items will be due on the Anniversary of Registration.

Required Filings must be submitted through the *Financial Filings Submission Portal* on our website.

Renewal questions may be e-mailed to the Annual Renewal Desk at [renewals@doi.nv.gov](mailto:renewals@doi.nv.gov)

Send payment to the Nevada Division of Insurance (address listed in header) via ACH or Check\*

- ACH - MUST submit [ACH Deposit Form](#) to the accounting section via e-mail at [ifn@doi.nv.gov](mailto:ifn@doi.nv.gov) . *Although it is not required to make a payment under \$10,000.00 via ACH or Wire Transfer, the Division encourages and recommends this payment method to streamline your renewal process.*
- Check - You must include on your check the Invoice ID# and the NAIC and/or License Number

**\*The Nevada Division of Insurance is required by Nevada State Law ([NRS 353.1467](#)) to receive all payments for amounts greater than \$10,000 by electronic transfer of money. Payments under \$10,000 can be made by means of paper check or electronic transfer of money.**