



The following checklist pertains to an **ACCREDITED REINSURER** who wishes to continue to operate in Nevada.

1. If the Accredited Reinsurer has filed a hard copy of their Annual Statement with its state of entry (alien insurers on NAIC Quarterly List) or with its state of domicile (foreign insurers), and has filed the report electronically with the NAIC, file the **Jurat Page** or other similar document that is signed by the principal officers of the company
2. If the Accredited Reinsurer has filed a hard copy of their Audited Financial Report and notifications of any changes with its state of entry (alien insurers on NAIC Quarterly List) or with its state of domicile (foreign insurers), and has electronically filed the report with the NAIC, file only a **cover letter** indicating that the company has filed the report. Copies of any internal control reports noted by the accredited reinsurer's CPA must be included. If the Accredited Reinsurer files a Notification of Adverse Financial Condition, a copy should be filed with Nevada.
3. If the Accredited Reinsurer has filed a hard copy of their **Annual Trustee Statement** with its state of entry (alien insurers on NAIC Quarterly List) as evidence that the insurer has its accounts in a U.S. bank and has the minimum capital and surplus required, file a copy of the statement or verification from the state of entry.
4. File an updated **AR-1**, or if newly licensed, a new AR-1 accepting the authority of the Commissioner. In addition, file the necessary documentation/data to support the business that has been transferred from Nevada insurers or accepted from producers or brokers, listing of the insurance business written or assumed on Nevada risks;
5. Renewal fees as follows:
 - a) Annual Renewal (NRS 680B.010 1(c)) \$2,450
 - b) Fund for Insurance Admin & Enforcement (NRS 680C.110.4 (e)) \$1,300

The required filings will need to be uploaded into the *Financial Filing Submission Portal* located on the Division's website under the [Insurers Tab](#) on or before March 1. If the document is not able to be uploaded in the portal, please email it to the Annual Renewals desk at renewals@doi.nv.gov

Renewal Fees are due on the anniversary of the registration date of the company. The invoice e-mailed thirty days prior will be the only invoice sent out directly. Once the invoice has been generated, it will also be available for download via the *Company Invoice Service* also on the Insurers Tab.

Please refer any renewal fee questions or portal questions to the Annual Renewal Desk at renewals@doi.nv.gov

Send payment to the Nevada Division of Insurance (address listed in header) via ACH or Check*

- ACH - MUST submit [ACH Deposit Form](#) to the accounting section via e-mail at ifn@doi.nv.gov . *Although it is not required to make a payment under \$10,000.00 via ACH or Wire Transfer, the Division encourages and recommends this payment method to streamline your renewal process.*
- Check - You must include on your check the Invoice ID# and the NAIC and/or License Number

***The Nevada Division of Insurance is required by Nevada State Law ([NRS 353.1467](#)) to receive all payments for amounts greater than \$10,000 by electronic transfer of money. Payments under \$10,000 can be made by means of paper check or electronic transfer of money.**