



## Motor Club Financial Statement Requirements

Pursuant to NRS 696A.185, a motor club shall file on or before March 1 the following information, postmarked by March 1:

- ❑ Financial report that summarizes the motor club's activities for the preceding calendar year. The report must include:
  - A financial statement for the motor club, including its balance sheet, receipts and disbursements for the preceding calendar year;
  - Any material changes since the previous report was filed;
  - The number of members enrolled in the year;
  - The costs of all services provided for that year;
  - The amount of membership dues collected **for Nevada**; and
  - A statement signed by at least two officers of the motor club that verifies the information to be true and accurate.
- ❑ The motor club must file an audited financial statement with the Division on or before June 1.
  - **Mail filings separate from checks to:**  
Nevada Division of Insurance  
Corporate and Financial Affairs Section  
1818 East College Pkwy, Suite 103  
Carson City, NV 89706
- ❑ The renewal fee and the Fund for Insurance Administration and Enforcement assessment. An invoice for these fees will be mailed in the month of January. See Annual Renewal Requirements at <http://doi.nv.gov/Insurers/> for more information.
  - **Electronic Payments:**  
*Effective April 1, 2013*, the State of Nevada, Division of Insurance will have a new bank account, [click here](#) for new instructions and account information.  
Use the [ACH Deposit Form](#) to notify the Division to expect incoming funds. For more information [See Bulletin Number 09-001A](#).
  - **Payments by mail:** Please send invoice and payment separate from filings.  
Nevada Division of Insurance  
Corporate and Financial Affairs Section  
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Carson City, NV 89706